

Recommended Xerox Materials List for - WorkCentre 7220 / 7225

For use in the US and Canada

Revision 1.0 - Apr. 2013

Important Notes:

All media is listed by product, paper type, paper tray settings - image quality, weight (standard gsm), re-order number, size, tray runability, and integrated office finisher runability. The additional information column is for hints and tips on how to run certain media applications.

Machine reliability specifications may be affected by increased usage of all Cardstock, Glossy and special media modes. In addition, variances in machine reliability may occur due to extended use of some media types. Your Xerox service representative can advise you on the use of all Cardstocks, Glossy or special application media types for long duration copy/print runs

Environmental Conditions may require that Glossy, Glossy Cardstock and HW Glossy Cardstock papers be fed one sheet at a time to avoid jams. Relative Humidity greater than 40% could cause multifeeds.

The Integrated Office "A" Finisher is capable of stapling at maximum; (maximum number will decrease if paper weight is greater than 24lb / 90 gsm):
 50 Sheets of Letter (8.5 x 11" / A4), Executive (7.25 x 10.5), in Long Edge Feed (LEF); or of Letter in Short Edge Feed (SEF)
 30 Sheets of Tabloid/Ledger (11 x 17" / A3), Legal (8.5 x 14), or 8.5 x 13"

The Office Finisher LX (SB) is capable of stapling at maximum; (maximum number will decrease if paper weight is greater than 24lb / 90 gsm):
 50 Sheets of Paper up to the size of 11 x 17" / A3 Short Edge Feed (SEF)

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Trays 1,2, TTM, MSI & HCF

Plain / Bond / Recycled (64 - 105 gsm)	Glossy (106 - 169 gsm)	Lightweight Cardstock (106 - 169 gsm)
Transparency	Glossy Cardstock (170 - 216 gms)	Cardstock (170 - 216 gsm)
Labels	Heavy Glossy Cardstock (217 - 256 gms)	Heavyweight Cardstock (217 - 256 gsm)

Paper Types are selected when Paper Tray is closed

WorkCentre 7220/7225

RML

North America

V 1.0 Apr. 2013

Media	Paper Type Setting	Weight	Re-Order #	Type	Size	Trays					MSI (Bypass)	Finisher Capabilities				Additional Information		
						IOT		2 TM		5	Office Finisher	Office (SB) Finisher LX		Stack	Staple		Stack	Staple
						1	2	3	4			Stack	Staple					
Xerox Business 4200	Plain	75 gsm / 20 lb	3R2047	3 Hole	8.5 x 11	A	A	A	A	A	A	•	♦	•	♦			
			3R2641		8.5 x 11	A	A	A	A	A	A	•	♦	•	♦			
			3R2051		8.5 x 14	A	A	A	A	A	A	•	♦	•	♦			
			3R3761		11 x 17	A	A	A	A	A	A	•	♦	•	♦			
Xerox Business Recycled Paper	Recycled	75 gsm / 20 lb	3R6296	3 Hole	8.5 x 11	A	A	A	A	A	A	•	♦	•	♦			
			3R6297		8.5 x 11	A	A	A	A	A	A	•	♦	•	♦			
			3R6298		8.5 x 14	A	A	A	A	A	A	•	♦	•	♦			
			3R6299		11 x 17	A	A	A	A	A	A	•	♦	•	♦			
Xerox Planet 100	Recycled	105gsm / 28lb	3R11815	100% Recycled	8.5 x 11	A	A	A	A	A	A	•	♦	•	♦	FSC Certified - 100% Recycled (PCW)		
Xerox Color Xpressions Select	Bond	90 gsm / 24 lb	3R11540	3 Hole	8.5 x 11	A	A	A	A	A	A	•	♦	•	♦			
			3R11541		8.5 x 11	A	A	A	A	A	A	•	♦	•	♦			
			3R11542		8.5 x 14	A	A	A	A	A	A	•	♦	•	♦			
			3R11543		11 x 17	A	A	A	A	A	A	•	♦	•	♦			
Xerox Color Xpressions Elite	Bond	105 gsm / 28 lb	3R11760	3 Hole	8.5 x 11	A	A	A	A	A	A	•	♦	•	♦			
			3R11761		8.5 x 11	A	A	A	A	A	A	•	♦	•	♦			
			3R11762		17 x 11	A	A	A	A	A	A	•	♦	•	♦			
	Lightweight Cardstock	120 gsm / 32 lb	3R11764		8.5 x 11	A	A	A	A	A	A	•	♦	•	♦			
			3R11765		17 x 11	A	A	A	A	A	A	•	♦	•	♦			
	Lightweight Cardstock	163 gsm / 60 lb cvr	3R11767		8.5 x 11	A	A	A	A	A	A	•	♦	•	♦			
3R11768			17 x 11		A	A	A	A	A	A	•	♦	•	♦				
Cardstock	215 gsm / 80 lb cvr	3R11770		8.5 x 11	M	M	M	M	M	M	•	♦	•	♦				
		3R11771		17 x 11	M	M	M	M	M	M	•	♦	•	♦				

Media	Paper Type Setting	Weight	Re-Order #	Type	Size	Trays					MSI (Bypass)		Integrated (A) Office Finisher		Office (SB) Finisher LX		Additional Information
						1 IOT		2 TM		5	Stack	Staple	Stack	Staple			
						1	2	3	4								
Xerox Color Xpressions Planet 20	Bond	105 gsm / 28 lb	3R11800 3R11801	20% Recycled	8.5 x 11 17 x 11	A	A	A	A	A	•	♦	•	♦	FSC Certified - 20% Recycled (PCW)		
	Cardstock	175 gsm / 65 lb cvr	3R11803 3R11804	20% Recycled	8.5 x 11 17 x 11	M	M	M	M	M	•	♦	•	♦			
	Cardstock	215 gsm / 80 lb cvr	3R11806 3R11807	20% Recycled	8.5 x 11 17 x 11	M	M	M	M	M	•	♦	•	♦			
Xerox Planet 30	Bond	105 gsm / 28 lb	3R11823 3R11824	30% Recycled Warm White	8.5 x 11 17 x 11	A	A	A	A	A	•	♦	•	♦	FSC Certified - 30% Recycled (PCW)		
	Cardstock	215 gsm / 80 lb cvr	3R11826 3R11827	30% Recycled Cream White	8.5 x 11 17 x 11	M	M	M	M	M	•	♦	•	♦			
Xerox Digital Color Elite Silk Text and Cover (C2S)	Glossy	120 gsm / 80 lb txt	3R11470 3R11471	Silk Text	8.5 x 11 17 x 11	A	A	A	A	A	•	n	•	♦	Environmental conditions (high humidity) may require that this product be fed one sheet at a time to avoid jams. For the 120 & 140 gsm papers, poor toner transfer may occur in low temperature / humidity conditions. If this occurs, have service rep change 745-239 from 6 to 8.		
	Glossy	140 gsm / 100 lb txt	3R11474 3R11475	Silk Text	8.5 x 11 17 x 11	A	A	A	A	A	•	n	•	♦			
	Glossy Cardstock	210 gsm / 80 lb cvr	3R11478 3R11479	Silk Cover	8.5 x 11 17 x 11	M	M	M	M	M	•	n	•	♦			
Xerox Digital Color Elite Gloss Text and Cover (C2S)	Glossy	120 gsm / 80 lb txt	3R11450 3R11451	Gloss Text	8.5 x 11 17 x 11	A	A	A	A	A	•	n	•	♦	Environmental conditions (high humidity) may require that this product be fed one sheet at a time to avoid jams.		
	Glossy	140 gsm / 100 lb txt	3R11454 3R11455	Gloss Text	8.5 x 11 17 x 11	A	A	A	A	A	•	n	•	♦			
	Glossy Cardstock	210 gsm / 80 lb cvr	3R11458 3R11459	Gloss Cover	8.5 x 11 17 x 11	M	M	M	M	M	•	n	•	♦			
Xerox Digital Color Select Gloss Text and Cover (C2S)	Glossy	120 gsm / 80 lb txt	3R11503	Gloss Text	17 x 11	A	A	A	A	A	•	n	•	♦	Environmental conditions (high humidity) may require that this product be fed one sheet at a time to avoid jams.		
	Glossy Cardstock	210 gsm / 80 lb cvr	3R11506	Gloss Cover	17 x 11	M	M	M	M	M	•	n	•	♦			
Xerox Digital Color SuperGloss Coated Cover (C1S)	Glossy	8pt / 176 gsm	3R11680 3R11681	Coated 1 side	8.5 x 11 17 x 11	A	A	A	A	M	•	n	•	♦	Run from Trays 1 - 4 for best results. Environmental conditions (high humidity) may require that this product be fed one sheet at a time to avoid jams. If jams still occur, load paper with curl up.		
	Glossy Cardstock	10pt / 210 gsm	3R11683 3R11684	Coated 1 side	8.5 x 11 17 x 11	M	M	M	M	M	•	n	•	♦			
	Heavy Glossy Cardstock	12pt / 250 gsm	3R11686 3R11687	Coated 1 side	8.5 x 11 17 x 11	S	S	S	S	n/a	n	n	n	n	Run from Trays 1 - 4 only. Environmental conditions (high humidity) may require that this product be fed one sheet at a time to avoid jams. Cannot run this weight from MSI.		
Xerox Digital Color Trifold Brochures (C1S)	Glossy	8pt / 160gsm	3R6348	Coated 1 side	8.5 x 11	A	A	A	A	M	•	n	•	♦	Run from Trays 1 - 4 for best results. Environmental conditions (high humidity) may require that this product be fed one sheet at a time to avoid jams. If jams still occur, load paper with curl up.		
Xerox Business Index	Lightweight Cardstock	163 gsm / 90 lb	3R11747 3R11748	90 lb Index	8.5 x 11 17 x 11	A	A	A	A	A	•	♦	•	♦			
	Cardstock	199 gsm / 110 lb	3R11749	110 lb Index	8.5 x 11	M	M	M	M	M	•	♦	•	♦			

Media	Paper Type Setting	Weight	Re-Order #	Type	Size	Trays				MSI	Integrated (A)		Office (SB)		Additional Information
						3TM				(Bypass)	Office Finisher		Finisher LX		
						1	2	3	4	5	Stack	Staple	Stack	Staple	
Xerox Digital Color Glossy Labels	Heavyweight Labels		3R12736	1 up	8.5 x 11	S	S	S	S	n/a	•	n	n	n	Feed from from Trays 1 - 4. Environmental conditions (high humidity) may require that this product be fed one sheet at a time from trays 1 - 4 to avoid jams. Do not feed labels thru machine more than once.
			3R12737	4 up	8.5 x 11	S	S	S	S	n/a	•	n	n	n	
			3R12740	10 up	8.5 x 11	S	S	S	S	n/a	•	n	n	n	
			3R12741	30 up	8.5 x 11	S	S	S	S	n/a	•	n	n	n	
			3R12738	2 up CD	8.5 x 11	S	S	S	S	n/a	•	n	n	n	
Xerox Digital Color Matte Labels	Heavyweight Labels		3R5772	1 up	8.5 x 11	S	S	S	S	S	•	n	n	n	Feed from from Trays 1 - 4. Environmental conditions (high humidity) may require that this product be fed one sheet at a time from trays 1 - 4 to avoid jams. Do not feed labels thru machine more than once. Image defect may be seen around edges of labels. For image defects in low temperature / humidity conditions, have service rep. change 754-244 from 6 to 4.
			3R5773	4 up	8.5 x 11	S	S	S	S	S	•	n	n	n	
			3R6332	10 up	8.5 x 11	S	S	S	S	S	•	n	n	n	
			3R6333	30 up	8.5 x 11	S	S	S	S	S	•	n	n	n	
			3R6330	2 up CD	8.5 x 11	S	S	S	S	S	•	n	n	n	
Xerox Transparency - Removable Stripe	Transparency (Cardstock)		3R3108	Standard Transp.	8.5 x 11	n/a	n/a	n/a	n/a	S	•	n	n	n	Image defect may occur in low temperature / humidity conditions. If scratches are observed, switch to Exit 1. If poor stacking occurs, remove each sheet as it exits. It is not recommended to output more than 20 transparencies at a time to avoid blocking. Feed from MSI only, LEF only
Xerox Phaser Professional Transparency	Transparency (Cardstock)		3R12505	Premium Transp.	8.5 x 11	n/a	n/a	n/a	n/a	S	•	n	n	n	Image defect may occur in low temperature / humidity conditions. If scratches are observed, switch to Exit 1. If poor stacking occurs, remove each sheet as it exits. It is not recommended to output more than 20 transparencies at a time to avoid blocking. Feed from MSI only, LEF only
Envelopes	No. 10 Envelope (4.1 x 9.5")		75 - 90 gsm		4.1 x 9.5	n/a	n/a	n/a	n/a	S	•	n	n	n	Envelope tray is available as a option. Misfeed jams may occur in high temperature / humidity conditions.
	Monarch Envelope (3.9 x 7.5")				3.9 x 7.5	n/a	n/a	n/a	n/a	S	•	n	n	n	