

# Europart Streamlines Document Management



Cost Savings and Process Optimisation with Document Management Outsourcing

## The Challenge

### The Cost of Managing a Plethora of Paper



Europart needed to improve how it managed its documents in order to keep costs under control..

# Millions

of delivery notes and invoices have to be processed every year.

# 24



languages must be supported through catalogues and advertising leaflets.

The company asked Xerox to identify specific ways it could save costs and optimise its document management processes.

Target set for business process cost savings:



## Who is Europart?

Founded in 1948, Europart is a dealer in spare parts and accessories for commercial vehicles and buses.

1,500 people employed across



200 locations.

30 European countries, as well as Ghana and Dubai, served by branches or partnerships.



## The Solution

### Five Paper-Centric Areas Transformed



Here's how Xerox responded:



#### Procured print services:

Xerox acts as the link between Europart and its printing company for high-volume print jobs.

Lower printing costs achieved...

...both from greater economies of scale and from process efficiencies in producing materials in 24 languages.

#### Managed print services:

Xerox assessed and optimised Europart's office printing estate, and continues to manage it proactively with full cost transparency:



fewer devices, replacing



# 600

heterogeneous systems



# 232

networked multi-functional devices.

#### Digitised invoice processing:

Xerox now digitises all of Europart's incoming invoices, using optical character recognition (OCR) technology to extract the relevant information.

# 300,000

invoices checked and processed every year by around

30 staff.

# 20%

reduction in invoice processing costs.



#### Digitised delivery note management:

Xerox migrated Europart to an online portal that provides central management of delivery notes, which are now digitised.



# 2 million

delivery notes created, sent and filed every year.



Reduced physical storage costs

## The Results

### Costs Reduced and Processes Optimised



With six-figure savings each year and process efficiencies in all areas, Europart has achieved its initial document management objectives and is optimally positioned for the future.



# €400,000

saved each year.



# 29%

reduction in total document management costs.

## Find Out More

Learn how Xerox document management services can help your organisation print for less and print less:

<http://www.xerox.co.uk/services/document-management-solutions>