

## Xerox® Workflow Automation Solution for Electronic Plan Review

Every day, new building plans come in—and stats suggest more are on the way, with the global construction market on track to grow by nearly \$2 trillion from 2015 to 2020.\*

You want to quickly review and approve building plans because more construction potentially means more tax revenue. Yet with so much paper and manual back-and-forths, that process can be long and unwieldy. Xerox® Workflow Automation Solution for Electronic Plan Review makes it paperless, trackable and more efficient. So developers can spend less time waiting for approvals and more time building in your community.

### **Boost tax revenue with a faster plan review process.**

The building plan review process tends to be full of paper, delays and confusion. With all the copies and versions floating around, reviewing large plans can be extremely time-consuming. Xerox® Workflow Automation Solution for Electronic Plan Review instantly stores and organizes plans within a digital database, where plans are automatically routed. All parties can collaborate in real time, marking up and commenting on a single plan set.

### **Xerox® Workflow Automation Solution for Electronic Plan Review improves citizen service by letting you:**

- Submit plans electronically to speed up review and approval
- Collaborate in real time by automating comment tracking
- Meet deadlines while saving on the cost of paper
- Securely store plans for quick future searches
- Access plans from anywhere, 24/7
- Improve visibility over all community plans
- Integrate with existing applications such as permitting

“This solution is key to what we do. To be able to look at building drawings on a tablet and zoom in to see markups on-site—we’re very advanced in that respect.”

—Assistant Chief Building Official,  
Master Plan Examiner,  
Building Inspector,  
City of North Ridgeville, Ohio



# Less reviewing. Faster building. More tax dollars.

## Integrate from start to finish.

Xerox® Workflow Automation Solution for Electronic Plan Review is a great complementary tool for any jurisdiction. It easily integrates with existing permitting, inspection and other government applications, improving virtually any of your current solutions. By managing the entire workflow from start to finish, everything from submission and review to archiving and deletion is quick and easy.

## Receive plans online.

After creating a profile, users submit their building plan sets through a web portal. Additional project information can be added using configurable forms if needed. The plans are then automatically organized in the system and routed to each reviewer.

## Track changes in real time.

Once the plans are submitted, multiple reviewers can view the plan set simultaneously. All markups and comments are visible in real time so you never have to worry about working from an outdated version. A side-by-side comparison tool ensures reviewers never miss edits or accidentally approve a plan with undocumented changes. Users can also create a library of standard comments

for maximum efficiency. Once the review is complete, users approve the plan with a stamp, seal and signature. The submitter then receives an organized list of comments and the marked up plan set. It really is that simple.

## Cut paper to meet deadlines.

The faster you can approve projects, the faster you can potentially have more tax revenue flowing in. Xerox® Workflow Automation Solution for Electronic Plan Review eliminates paper-based, manual tasks so everyone can focus on getting their jobs done more quickly. Inspectors can bring up the plans on-site on their phones. Contractors don't have to run into the building department every week. Plus, plan coordinators can track the status and response times to identify bottlenecks.

## Securely store plans for instant access.

Speed isn't the only upside to a paperless review process. Since the files are all securely stored in one database, plans can be quickly accessed for future use or to make changes. Just think how useful it would be if an emergency team had instant access 24/7 to the layouts of every building in the community.

## Customer Story: North Ridgeville, OH, speeds up new home development.

New home development was booming in the City of North Ridgeville, Ohio—and its traditional review process just couldn't keep up.

Large sets of drawings were being physically passed back and forth between all parties. Not only did the drawings and paperwork start to pile up in the building department, contractors and subcontractors never knew if they were working from the most recent plan set.

The city turned to the electronic plan review solution to streamline the process from submission to approval. Now city developers submit plans through a web portal and contractors upload their changes. An automatic notification is then sent to the building department indicating that a plan is ready for review. After the reviewers generate all the markups, the plan set is available for the inspectors and contractors to use on site.

With this new streamlined process, the city is better able to meet the needs of its citizens.

## Xerox® Workflow Automation Solution for Electronic Plan Review

Streamlines the plan review process, including submission, review, archiving and deletion.



Receive plans electronically



Route for review



Review, comment, mark up and collaborate in real time



Notify submitters of required changes and status



Compare revisions and track changes



Approve plans

For more information, visit [xerox.com/was](http://xerox.com/was).

\* "Global Construction Market Predicted to Increase Nearly 4% through 2020," For Construction Pros, Feb. 2015.

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