Xerox® Workflow Automation Solution for Quality Assurance

The global pressure to maintain the highest standards of quality while minimizing cost has never been stronger. The Xerox® Workflow Automation Solution for Quality Assurance supports organizations’ goals to meet these critical control objectives and ensure that processes are completed consistently and on time.

Minimize processing errors and improve quality through automated checklists.

Using an intuitive interface, organizations input their policy and procedure information into an easily accessible checklist format. Users can then view a policy’s purpose and the steps required to fulfill it. By automatically generating electronic checklists and assigning tasks to specific individuals, the solution provides an official record of work that helps you to continuously improve processes through feedback, collected information and metrics.

Ensure that your processes are followed at the times you set.

With the Xerox® Workflow Automation Solution for Quality Assurance, manufacturers can:

• Facilitate continuous process improvement, allowing users to share feedback and flag checklists for review
• Ensure the people you designate use the right procedures at the time you set
• Gain detailed tracking and business intelligence into checklist status, relevant issues and areas of opportunity
• Provide a comprehensive oversight capability to management teams
Learn a reputation for excellence while reducing time spent on rework.

Improve the accuracy and speed of your processes.

There is a persistent need to bring new concepts to market faster than ever. The Xerox® Workflow Automation Solution for Quality Assurance enables manufacturers to meet this challenge through digital checklists that are delivered directly to stakeholders through scheduled email notifications. These checklists present all relevant information in seconds through a robust search functionality that empowers users to define their own filters to view the information that is important to them. The system then automatically records the processing of all checklists and immediately provides business intelligence back to the management team for responsive decision-making if any problems are uncovered.

Deploy easily and minimize IT involvement.

Our solution comes ready as a package and deploys quickly without need for a special configuration by IT. Users simply enter information about a process into templates and the solution handles the rest. Process owners can design, edit and implement a checklist for any procedure without having to go through IT, saving valuable processing time.

Remove the reliance on paper.

Quality assurance processes are much too complex to be left to manual processing, memory or spreadsheets—which may not be reliable records and may be difficult to track. The digital checklists created by the Xerox® Workflow Automation Solution for Quality Assurance can eliminate this reliance on paper while centralizing process records in an online repository that can be securely accessed from anywhere—and simultaneously by more than one person.

Collect continuous feedback to improve your processes.

With increasing customer expectations for superior quality, continuously improving your quality processes is an ongoing challenge. Our solution enables users to take advantage of pre-built dashboards that transform large collections of information about checklists into easy-to-read graphical layouts. These provide information on how well any particular process is running and immediately flag any issues for those who have oversight responsibilities of that process, spurring improvements.

Learn more at xerox.com/was.

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