Xerox® Workflow Automation Solution for Student Billing

Quickly and easily implement a streamlined, service-oriented approach to student billing with Xerox® Workflow Automation Solution for Student Billing.

Manual, paper-reliant processes can slow down your staff and create bottlenecks when issuing bills, generating reports, filing receipt documentation and updating the student information system (SIS) or other financial system of record. The good news is that bursars’ offices can provide students with superior service—including quick, clear and convenient channels for paying tuition and other bills.

With Xerox® Workflow Automation Solution for Student Billing, bursars and other student financial service offices can enjoy faster turnaround for payment collection than with manual processing. An online, student-facing portal gives students a convenient way to check their account status or make a payment. And with Xerox electronically managing documents and providing business process automation (BPA) tools, institutions quickly and easily implement a streamlined, service-oriented approach to student billing.

In addition to reducing administrative overhead associated with manual processing, this solution also:

- Reduces service status requests as bills represented by self-service portals bring students’ accounts to a paid-in-full status
- Auto-captures original invoice as presented to student/parent
- Automatically prioritizes follow-up phone calls for outstanding invoices
- Allows billing office access to financial aid documents online to resolve billing issues
- Automatically sends follow-up emails on past due accounts with invoice attached

• Reduce paper-reliant processes.
• Reduce bottlenecks.
• Improve billing turnaround time.
Enable faster turnaround for payment collection and processing.

**Automatically route transactions for processing and review.**

Xerox® Workflow Automation Solution for Student Billing can automatically route files and index individual transactions for processing and review, helping reduce bill-to-payment turnaround times.

**Conveniently deliver the final bill.**

Some ERP solutions manage the ins and outs of student billing well, but struggle when it comes to presenting the final bill. When statements are issued, an electronic version can be automatically attached to the student’s record and is easily visible through the ERP solution, making answering billing questions easier.

**Work with a knowledgeable team.**

We’re knowledgeable in digital documents and workflows, but we recognize that your information and processes are unique to your business. Through qualitative and quantitative assessments, we capture a true analysis of your current state. From there, we can deliver an integrated solution for you. Our Workflow Automation Solution for Student Billing is just one building block within our overall Higher Education offerings, so we can help you along your digital journey. From initial design, to deployment and rollout, to training and support, Xerox stays with you at every step of the way.

**Student Billing Solution**

Streamlines the process of issuing bills, generating reports, filing receipts and updating student information.

- Students check account status or make payments online
- Individual transactions automatically routed, filed and indexed for processing
- Billing issues routed to administrative staff for resolution
- Billing administrative overhead and bill-to-payment turnaround times reduced
- Accurate billing can lead to increased cash flow

Learn more at xerox.com/was.

©2016 Xerox Corporation. All rights reserved. Xerox®, Xerox and Design® and “Work Can Work Better” are trademarks of Xerox Corporation in the United States and/or other countries. BR18120