Xerox® ConnectKey® for Xerox® DocuShare® Go Content Management Platform

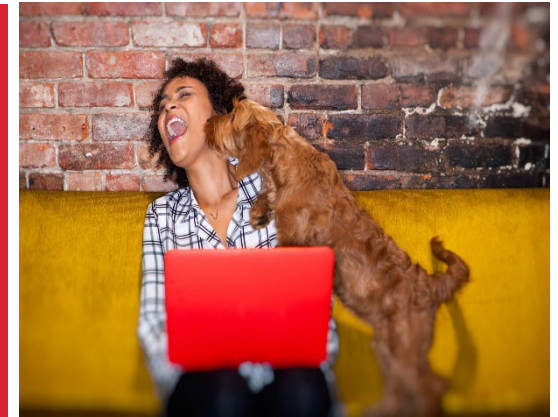## Stay connected and in control of content from anywhere.

How's the on-the-go going?

Get easy access to your critical content from any location using the Xerox® ConnectKey App for DocuShare® Go. Empower your employees with a simple solution to keep them productive and support collaborative work environments, directly connecting them to the files and folders they need access to, avoiding the middle steps to doing everyday tasks.

Among the top five hybrid-related Problems identified by Gallup survey participants, almost
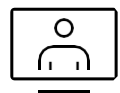
1/3

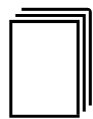cited decreased collaboration with coworkers.[1]

BEFORE

PRINTING

 Log in to DocuShare® Go.

→ Find the appropriate document.

→ Drag the document to your desktop.

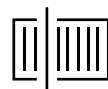→ Select the document and send to the printer.

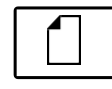→ Walk to the printer to pick up the document.

SCANNING

 Bring document to your MFP.

→ Scan and email the document to yourself.

→ Return to your computer and access the document.

→ Save the document to your DocuShare® Go account.

AFTER

PRINTING / SCANNING

 →

Log in to your DocuShare® Go account at the MFP.

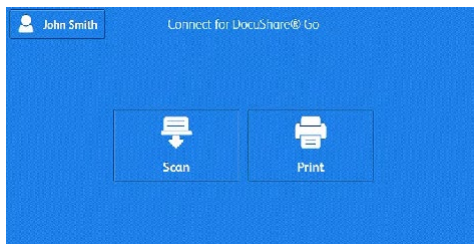Print from or scan to your DocuShare® Go account.

Convenience you can count on.

Whether you're working at home or in the office, this app provides easy, instant access to all the time- and cost-saving functions of the Xerox® DocuShare® Go Content Management Platform right from your multifunction printer (MFP). It's that simple.

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Finally, time is on your side.

With the Xerox® Connect App for DocuShare® Go, scanning and tagging documents for easy retrieval becomes a breeze. Next-level capabilities like Intelligent Character Recognition (ICR) extracts text from images such as logos or photographs, and automatically tags the uploaded file making it simple to find without needing to add metadata manually. That means you can spend less time finding the right files and folders and more time focusing on business.
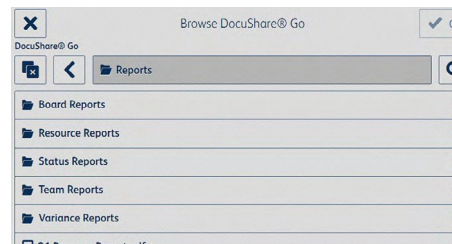
Scan or Print

Connect in a snap to DocuShare® Go and choose where to print from or scan to.

Preview

Before submitting or printing documents, preview them to ensure accuracy and avoid errors.

Find Files

Easily search for the content you need by navigating the folder structure or entering an applicable search term like a company name.

Single Sign-On

Skip the step of logging in. Single sign-on lets approved users unlock a printer or app conveniently and securely using only their ID card or smartphone. This functionality is available whenever you're using a supported authentication solution.*

Xerox® Connect App for DocuShare® Go

No matter where you work, business processes don't have to get in the way of productivity.
Download the Xerox® Connect App for DocuShare® Go at: **www.xerox.com/AppGallery**.
To learn more, visit **xerox.com/ecm.**

Your workplace assistant is ready and waiting.

Streamline workflows and tame complex processes in any office setting with Xerox® ConnectKey® Technology-enabled devices and apps for your workplace assistant.

- Healthcare
- Insurance
- Government
- Education
- Hospitality
- Human Resources
- Law
- Manufacturing
- Retail

¹ Forbes 2023 https://www.forbes.com/sites/rhettpower/2023/10/15/how-to-keep-team-collaboration-alive-and-thriving-in-a-hybrid-work-world/?sh=2524be1af2ed

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