What if data and documents could manage themselves?

Information is multiplying by the day — piles of paper, desktops drowning in downloaded documents and data that always seems to get lost in translation. Taming the daily influx of information is hard enough. Keeping it accessible, organized and protected is harder still, especially in hybrid office environments. That’s why Xerox® Capture and Content Services are backed by our Global Capture Platform.

Capture
Capturing, classifying and cataloguing critical business information in print and digital formats supporting content and data that’s accessible, portable, auditable and controllable.

Transform
Transforming print- and digital-native content through machine learning and automated document classification to extract data and insight.

Process
Automating and simplifying high-volume business processes critical to your organization.

Manage
Rationalizing and streamlining content for a unified content management environment, making information readily available across the organization with secure, role-based access to content.

Deliver
Delivering information at point-of-need through a simple, intuitive interface that provides collaboration across the organization and extends collaboration to end customers.

INTELLIGENT DOCUMENT PROCESSES WITH LESS FRICTION AND MORE FLOW
Our Global Capture Platform delivers intelligent capture capabilities with multiple points of ingest. It’s designed to automatically extract data, classify documents and route into the appropriate downstream content management platforms and line of business systems.

An advanced technology backbone does all the heavy lifting. It orchestrates the entire process so you can stay agile, responsive and productive. How’s that for working smarter and not harder?

MAPPING OUT EVERY STEP OF A SMOOTH DOCUMENT JOURNEY
Say goodbye to bumps in the road and costly, time-consuming bottlenecks that prevent data from getting to where it needs to go. Our Global Capture Platform allows you to:

Business has never moved faster. Siloed data and buried information slows everything down and makes it difficult to get anything done. Organizations need to be able to capture, classify, catalog and securely deliver content from any medium or source without breaking a sweat or the bank.
The backbone and brain behind it all.

With the Production Workflow Manager as its backbone, our Global Capture Platform infrastructure provides flawless user access, workflow management, workload orchestration, operations analytics and reporting.

A BETTER WAY TO WORK WITH XEROX® CAPTURE & CONTENT SERVICES

Xerox® Capture & Content Services address data and document management requirements throughout the business process to:

- Effectively capture information with our imaging capabilities and available Xerox® Digital Mailroom Service.
- Process the data with Workflow Automation capabilities, including Contract Management and Policy Management to further simplify complex processes.
- Manage and archive data with a Digital Vault for high-volume communications and use Content Services for active cloud-based content management. Feed the data directly into downstream business processes and line of business (LOB) applications with software integrations.

REPORTING AND ANALYTICS

Device | User | Document | Process | Content
---|---|---|---|---
Capture | Transform | Process | Manage | Deliver
Imaging Capabilities | AI and RPA | Workflow Automation | Digital Vault | Integrations
Digital Mailroom | Contract Management | Content Management

WORKFLOW MANAGEMENT

Audit | Administration | Production | Response Management

Turning chaos into confident clarity

Start managing data and documents instead of being managed by them. We can help you focus on being productive instead of on processes. Let’s reimagine the way you work with content so you can get more done in less time. Learn more at xerox.com/CaptureAndContent.