

Digitize and Automate Mailroom Inbound Mail Operations

DOCUSHARE
DIGITAL MAIL
SOLUTIONS

Xerox® DocuShare® Digital Mail – Solutions that Digitize Delivery.

Say goodbye to traditional mailroom hassles and welcome the future with the Xerox® DocuShare® Digital Mail Solutions. Digitally transform and automate inbound mail operations to experience more streamlined mail processes, automated distribution, increased security, improved efficiency, and cost savings. Perfect for SMB, enterprise, and departmental.

Accelerate mailroom inbound mail processes and distribution by digitizing and automating inbound mail operations with Xerox DocuShare Digital Mail Solutions. Sales, human resources, and accounting/finance departments depend on efficient, streamlined inbound mail delivery and integrate delivered documents into their business process workflows. Implementing DocuShare Digital Mail Solutions increases mailroom efficiency, provides measurable ROI, and empowers employees to deliver more successful outcomes.

Digitize & Transform Mailrooms

Capture, review, and act on mail correspondence from inbound physical mail and easily direct and automate delivery to individuals or departments. Digitize, secure, and improve the accuracy of inbound transactional mail with transparent visibility for accounts payable, claims, and invoice processing.

Automate, Integrate & Manage

Mailroom automation streamlines how critical business information reaches decision-makers by digitizing, structuring, and delivering mail data to processes, systems, and end users. Quickly locate specific documents or mail using intelligent search and indexing capabilities.

Enhanced Compliance, Simplified

Ensure adherence to industry mail regulations and data security standards. Easily keep track of mail document versions and touchpoints, enable more accurate mail distribution, and support industry compliance and corporate policies with full audit traceability.

Secure Access & Streamline Workflows

Benefit from leading-edge cloud hosting security practices, encrypted user authentication, scheduled backups, off-site storage, and site replication. Streamline approval processes and task management with automated workflows that elevate inbound mail correspondence capabilities with customers, partners, and vendor relationships.

In today's fast-paced business landscape, effectively managing incoming mail correspondence has never been more important. Start delivering more impactful results by transforming inbound mail correspondence with the Xerox® DocuShare® Digital Mail Solutions, built on the existing Xerox® DocuShare® Content Management Platforms.



MAILROOM CHALLENGES

- Information Capture
- Slow processing of incoming business documentation
- Cumbersome content storage and retrieval
- Document traceability
- Inefficient business workflows
- Slow transactional processes
- Decision-making based on outdated or inaccurate information
- Communication with stakeholders

DIGITAL MAIL BUSINESS OUTCOMES

- Increased productivity
- Accelerated document processing and distribution
- Improved compliance
- Cost Reduction
- Automated processes
- Empowers hybrid workplaces
- Paperless distribution
- Secure and anytime access to mail
- Increased scalability and flexibility

Learn more at [Xerox® DocuShare® Digital Mail Solutions](#).