

# Recommended Xerox Materials for DocuColor 240/250

For use in the US and Canada

Revision 5.0 - Issued May 2007

## Important Notes:

All media is listed by product, machine run mode, Image Quality System Setting, weight (standard gsm), re-order number, size, and tray runability. The additional information column is for hints and tips on how to run certain media applications.

Media recommendations made in this publication are based on qualification tests\* conducted using standard test images with moderate to heavy image area coverage. Test duration for each product/media type is based on the suggested machine monthly copy/print volume. Test machines are maintained within specifications defined by user documentation.

\* Testing Environment temperature range of 60-75 deg. F, Relative Humidity range 20-40%.

\*Machine reliability specifications may be affected by increased usage of the Heavyweight 1, Heavyweight 2, Coated 1, and Coated 2 modes. In addition, variances in machine reliability may occur due to extended use of some media types. Your Xerox service representative can advise you on using Heavyweight 1, Heavyweight 2, Coated 1, and Coated 2 modes or special application media types for long duration copy/print runs.

Environmental conditions may require that coated paper be fed one at a time through Tray 5 (Bypass). Relative Humidity greater than 40% could cause multifeeds. Oversize High Capacity Feeder Option (OHCF) prevents multifeeds for Coated 1 and Coated 2 modes when Relative Humidity is greater than 40%. Output may require removal at 25 sheets in the tray when not using a finisher.

Oversize High Capacity Feeder Option is recommended for optimal feeding performance of Coated 2 Side (C2S) media. Coated 1 and Coated 2 modes prevent multifeeds, especially in high humidity environments. Coated 1 Side (C1S) media has best feeding performance in high humidity when using Coated 2 mode. In low humidity environment, Heavyweight 2 mode may yield better image quality.

For Manual Duplex, it may help to manually remove curl after printing side 1 before placing sheets into feeder for side 2.

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Media	Mode	Image Quality System Setting	Weight	Re-Order #	Type	Size	Trays 1 - 4 Tray 6 Tray 5 (Bypass)								Additional Information
							1	2	3	4	HCF	OHCF	5		
Xerox Business 4200	Plain	Plain A	75 gsm/20lb	3R2047		8.5 x 11	A	A	A	A	A	A	A	For 3 Hole Paper, select Hole Punched PaperType to avoid false jams.	
				3R2641 (3-Hole)		8.5 x 11	A	A	A	A	A	A	A		
				3R2051		8.5 x 14	A	A				A	A		
				3R3761		11 x 17	A	A				A	A		
Xerox Business 4200 Ring Tuff	Plain	Plain A	75 gsm/20lb	3R4299 (3-hole)		8.5 x 11	A	A	A	A	A	A	A	For 3 Hole Paper, select Hole Punched PaperType to avoid false jams.	
Xerox Business Plus	Plain	Plain A	75 gsm/20lb	3R11600		8.5 x 11	A	A	A	A	A	A	A	For 3 Hole Paper, select Hole Punched PaperType to avoid false jams.	
				3R11601 (3-Hole)		8.5 x 11	A	A	A	A	A	A	A		
				3R11602		8.5 x 14	A	A				A	A		
				3R11603		11 x 17	A	A				A	A		
Xerox Color Xpressions +	Plain	Plain B	90 gsm/24lb	3R11540		8.5 x 11	A	A	A	A	A	A	A	For 3 Hole Paper, select Hole Punched PaperType to avoid false jams.	
				3R11541 (3-hole)		8.5 x 11	A	A	A	A	A	A	A		
				3R11542		8.5 x 14	A	A				A	A		
				3R11543		17 x 11	A	A				A	A		
	Hole Punched Plain	Plain B	105gsm/28lb	3R11546 (3-hole)		8.5 x 11	A	A	A	A	A	A	A	For 3 Hole Paper, select Hole Punched PaperType to avoid false jams.	
				3R11545		8.5 x 11	A	A	A	A	A	A	A		
	Heavyweight 1	HW1A	120gsm/32lb	3R11550		8.5 x 11	A	A	A	A	A	A	A		
				3R11551		17 x 11	A	A				A	A		
	Heavyweight 1	HW1B	163gsm/60lb	3R11553		8.5 x 11	A	A	A	A	A	A	A		
				3R11554		17 x 11	A	A				A	A		
Heavyweight 2	HW2A	215gsm/80lb	3R11556		8.5 x 11	S	S	S	S	S	S	M			
			3R11557		17 x 11	S	S				S	M			
			3R11558		18 x 12						S	M			
Xerox Graphic Expressions	Plain	Plain B	105gsm/28lb	3R5529		8.5 x 11	A	A	A	A	A	A	A		
				3R5530		17 x 11	A	A				A	A		
				3R5531		18 x 12						A	M		
	Heavyweight 1	HW1B	175gsm/65lb	3R5533		8.5 x 11	A	A	A	A	A	A	A		
				3R5534		17 x 11	A	A				A	A		
				3R5535		18 x 12						A	A		
	Heavyweight 2	HW2A	215gsm/80lb	3R5537		8.5 x 11	S	S	S	S	A	S	M		
				3R5538		17 x 11	S	S				S	M		
				3R5539		18 x 12						S	M		
	Heavyweight 2	HW2B	270gsm/100lb	3R11160		8.5 x 11						S	M		
3R11161				17 x 11							S	M			
3R11162				18 x 12							S	M			
Xerox Digital Laser Opaque	Plain	Plain B	90gsm/24lb	3R5667		8.5 x 11	A	A	A	A	A	A	A		
				3R5669		17 x 11	A	A				A	A		
	Plain	Plain B	105gsm/28lb	3R5725		8.5 x 11	A	A	A	A	A	A	A		
				3R5678		8.5 x 11	A	A	A	A	A	A	A		
Heavyweight 1	HW1B	176gsm/65lb cover	3R5679		17 x 11	A	A				A	A			

Trays 1, 2, 3, 4, & 5: (Plain/Recycled) (64-105gsm)

Transparency

Heavyweight 1 (105-176gsm)

Coated 1 (105-176gsm)

Coated 2 (176-280gsm)

Heavyweight 2 (176-300gsm)

Label

Paper types are selected within System Settings

**RML**  
**DC 240/250**  
**North America**  
**V 5.0**

A=Auto Duplex  
S=Simplex Only  
M=Manual Duplex  
PCW=Post Consumer Waste  
ECF=Elemental Chlorine Free

Media	Mode	Image Quality System Setting	Weight	Re-Order #	Type	Size	Trays 1 - 4						Tray 6	Tray 5 (Bypass)	Additional Information	
							1	2	3	4	HCF	OHCF	5			
Xerox Graphic Expressions	Plain	Plain B	105gsm/28lb	3R11164	Cream White	8.5 x 11	A	A	A	A	A	A	A	A		
				3R11168		17 x 11	A	A			A	A				
				3R11172		18 x 12					A	M				
	Heavyweight 2	HW2A	215gsm/80lb Cover	3R11165	Warm White	8.5 x 11	A	A	A	A	A	A	A	A		
				3R11169		17 x 11	A	A			A	A				
				3R11173		18 x 12					A	M				
	Heavyweight 2	HW2A	215gsm/80lb Cover	3R11176	Cream White	8.5 x 11	S	S	S	S	S	S	M			
				3R11180		17 x 11	S	S			S	M				
				3R11184		18 x 12					S	M				
Heavyweight 2	HW2A	215gsm/80lb Cover	3R11177	Warm White	8.5 x 11	S	S	S	S	S	S	M				
			3R11181		17 x 11	S	S			S	M					
			3R11185		18 x 12					S	M					
Xerox Digital Color Elite Gloss Coated Text and Covers (C2S)	Coated 1	Coated 1A	120gsm/80lb	3R11450	Gloss Text	8.5 x 11	S	S	S	S	S	S	M		Environmental conditions may require that coated paper be fed one at a time through Tray 5 (Bypass). Relative Humidity greater than 40% could cause multifeeds. Output may require removal at 25 sheets in the tray when not using a finisher. Gloss variation can occur from machine rolls, especially on high area coverage prints. OHCF is recommended for high humidity (>40%) environments. 100lb text generally performs better than 80lb text.	
				3R11451		17 x 11	S	S			S	M				
				3R11452		18 x 12					S	M				
	Coated 1	Coated 1B	140gsm/100lb	3R11454	Gloss Text	8.5 x 11	S	S	S	S	S	S	M			
				3R11455		17x11	S	S			S	M				
				3R11456		18x12					S	M				
	Coated 2		210gsm/80lb	3R11458	Gloss Cover	8.5 x 11	S	S	S	S	S	S	M			
				3R11459		17 x 11	S	S			S	M				
				3R11460		18 x 12					S	M				
	Coated 2		280gsm/100lb	3R11462	Gloss Cover	8.5 x 11						S	M			
				3R11463		17 x 11					S	M				
				3R11464		18 x 12					S	M				
Coated 2		300gsm/110lb	3R11466	Gloss Cover	8.5 x 11						S	M				
			3R11467		17 x 11					S	M					
			3R11468		18 x 12					S	M					
Xerox Digital Color Elite Silk Coated Text and Covers (C2S)	Coated 1	Coated 1A	120gsm/80lb	3R11470	Silk Text	8.5 x 11	S	S	S	S	S	S	M		Environmental conditions may require that coated paper be fed one at a time through Tray 5 (Bypass). Relative Humidity greater than 40% could cause multifeeds. Output may require removal at 25 sheets in the tray when not using a finisher. Gloss variation can occur from machine rolls, especially on high area coverage prints. OHCF is recommended for high humidity (>40%) environments. 100lb text generally performs better than 80lb text.	
				3R11471		17x11	S	S			S	M				
				3R11472		18x12					S	M				
	Coated 1	Coated 1B	140gsm/100lb	3R11474	Silk Text	8.5 x 11	S	S	S	S	S	S	M			
				3R11475		17x11	S	S			S	M				
				3R11476		18x12					S	M				
	Coated 2		210gsm/80lb	3R11478	Silk Cover	8.5 x 11	S	S	S	S	S	S	M			
				3R11479		17 x 11	S	S			S	M				
				3R11480		18 x 12					S	M				
	Coated 2		280gsm/100lb	3R11482	Silk Cover	8.5 x 11						S	M			
				3R11483		17 x 11					S	M				
				3R11484		18 x 12					S	M				
Coated 2		300gsm/110lb	3R11486	Silk Cover	8.5 x 11						S	M				
			3R11487		17 x 11					S	M					
			3R11488		18 x 12					S	M					

Media	Mode	Image Quality System Setting	Weight	Re-Order #	Type	Size	Trays 1 - 4 Tray 6 Tray 5 (Bypass)							Additional Information
							1	2	3	4	HCF	OHCF	5	
Xerox Digital Color Select Gloss Coated Text and Covers (C2S)	Coated 1	Coated 1A	120gsm/80lb	3R11503	Gloss Text	17 x 11						S	M	<p>Environmental conditions may require that coated paper be fed one at a time through Tray 5 (Bypass). Relative Humidity greater than 40% could cause multifeeds. Output may require removal at 25 sheets in the tray when not using a finisher. Gloss variation can occur from machine rolls, especially on high area coverage prints. OHCF is recommended for high humidity (&gt;40%) environments. 100lb text generally performs better than 80lb text.</p>
				3R11245		18 x 12						S	M	
	Coated 1	Coated 1B	140gsm/100lb	3R11510	Gloss Text	17 x 11						S	M	
				3R11511		18 x 12						S	M	
Coated 2		210gsm/80lb	3R11506	Gloss Cover	17 x 11	S	S	S	S	S	S	M		
			3R11507		18 x 12						S	M		
Coated 2		280gsm/100lb	3R11513	Gloss Cover	17 x 11	S	S	S	S	S	S	M		
			3R11514		18 x 12						S	M		
Xerox Digital Color Supreme Gloss Coated Cover (C1S)	Coated 2 or Heavyweight 2	Coated 2 or HW2A	8pt / 176gsm	3R11430		8.5 x 11	S	S				S	M	<p>Environmental conditions may require that coated paper be fed one at a time through Tray 5 (Bypass). Relative Humidity greater than 40% could cause multifeeds. Output may require removal at 25 sheets in the tray when not using a finisher. Gloss variation can occur from machine rolls, especially on high area coverage prints. Preference for Coated 1, Coated 2 or Heavyweight 2 may occur. OHCF prevents multifeeds better using Coated 2 when Relative Humidity is greater than 40%.</p>
				3R11431		17 x 11	S	S				S	M	
				3R11432		18 x 12						S	M	
	Coated 2 or Heavyweight 2	Coated 2 or HW2A	10pt / 210gsm	3R11434		8.5 x 11	S	S				S	M	
				3R11435		17 x 11	S	S				S	M	
				3R11436		18 x 12						S	M	
Coated 2 or Heavyweight 2	Coated 2 or HW2A	12pt / 250gsm	3R11438		8.5 x 11						S	M		
			3R11439		17 x 11						S	M		
3R11440	18 x 12						S	M						
Xerox Gloss Coated One Side 10 Point Greeting Cards	Coated 2	Coated 1B	10pt	3R6340		8.5 x 11							M	<p>Environmental conditions may require that coated paper be fed one at a time through Tray 5 (Bypass). Relative Humidity greater than 40% could cause multifeeds. Output may require removal at 25 sheets in the tray when not using a finisher. Gloss variation can occur from machine rolls, especially on high area coverage prints.</p>
	Heavyweight 2	HW2A												
Xerox Digital Color Greeting Card (C1S) (Glossy)	Coated 1	Coated 1B	8pt / 160gsm	3R6337		8.5 x 11							M	<p>Environmental conditions may require that coated paper be fed one at a time through Tray 5 (Bypass). Relative Humidity greater than 40% could cause multifeeds. Output may require removal at 25 sheets in the tray when not using a finisher. Gloss variation can occur from machine rolls, especially on high area coverage prints.</p>
	Heavyweight 2	HW2A												
Xerox Index Stock	Heavyweight 1	HW1B	163gsm/90lb	3R3004		8.5 x 11	A	A	A	A	A	A	A	
				3R5102		17x11	A	A	A	A	A	A	A	
Xerox 110# Index Stock	Heavyweight 2	HW2A	199gsm	3R6383		8.5 x 11	S	S	S	S	S	S	M	
Xerox 65# Cover	Heavyweight 1	HW1B	176gsm	3R3041		8.5 x 11	A	A	A	A	A	A	A	For Face Down Output use LEF only.
Xerox Digital Color Glossy Labels	Label Mode			3R5770	1 - up	8.5 x 11	S	S	S	S			S	Labels are not intended as sole application of machine. Do not stack large amounts in Output Tray.
				3R12370	1 - up	8.5 x 11	S	S	S	S			S	
				3R5771	4-up	8.5 x 11	S	S	S	S			S	
				3R6322	2 UP CD	8.5 x 11	S	S	S	S			S	
				3R12372	6 UP CD	11 X 17							S	
Xerox Digital Color Matte Labels	Label Mode			3R5772	1 - up	8.5 x 11	S	S	S	S			S	Labels are not intended as sole application of machine. Do not stack large amounts in Output Tray.
				3R12371	1 - up	8.5 x 11	S	S	S	S			S	
				3R5773	4-up	8.5 x 11	S	S	S	S			S	
				3R6332	10-up	8.5 x 11	S	S	S	S			S	
				3R6333	30-up	8.5 x 11	S	S	S	S			S	
				3R6330	2 UP CD	8.5 x 11	S	S	S	S			S	
				3R12373	6 UP CD	11 X 17							S	

Media		Mode	Image Quality System Setting	Weight	Re-Order #	Type	Size	Trays 1 - 4						Tray 6	Tray 5 (Bypass)	Additional Information
								1	2	3	4	HCF	OHC	5		
Xerox Transparency	Transparency Mode				3R3117 3R12505 3R3108		8.5 x 11	S	S	S	S			S	S	It is not recommended that you output more than 20 transparencies at a time. If your job is larger than 20 pages, use Transparency Separators feature.
Xerox Digital Color Trifold Brochures	Heavyweight 1	HW1A	120 gsm		3R12310		8.5 x 11	A	A	A	A				A	
Xerox Digital Color Trifold Brochures	Coated 2 or Heavyweight 2	HW2A	8pt / 160gsm		3R6348		8.5 x 11								S	Environmental conditions may require that coated paper be fed one at a time through Tray 5 (Bypass). Relative Humidity greater than 40% could cause multifeeds. Output may require removal at 25 sheets in the tray when not using a finisher. Gloss variation can occur from machine rolls, especially on high area coverage prints.
Xerox Digital Color Window Decals	Heavyweight 1	HW1			3R6339		8.5 x 11								S	Environmental conditions may require that this product be fed one sheet at a time. Gloss variation can occur from machine rolls, especially on high area coverage prints. Limit to short runs.
		Special 2			3R12059		8.5 x 11								S	
					3R12315		17 x 11									
Xerox Docupac Folders	Heavyweight 1	HW1B	163gsm		3R4885		9.25 x 11.75								S	
Xerox Docupac Folders	Coated 2		176gsm		3R5570		9.25 x 11.75								S	Environmental conditions may require that coated paper be fed one at a time through Tray 5 (Bypass). Relative Humidity greater than 40% could cause multifeeds. Output may require removal at 25 sheets in the tray when not using a finisher. Gloss variation can occur from machine rolls, especially on high area coverage prints.
Phaser Professional Business Cards	Heavyweight 2	HW2A	225gsm		3R12506	10-up	8.5x11								S	Do not place image near edges of card.
Xerox Tabs	Tab Stock1		163gsm/ 90lb index		3R4417		8.5/9 x 11								S	For copy jobs, 8.5x11 size should be selected. For print jobs, 9x11 size should be selected. Tab stock functionality and work flow will vary for different Digital Front End Print/Network Controllers. Please consult the Network controller documentation when running tabs.
					3R4418 (3-hole)		8.5/9 x 11								S	
Xerox Color Xpressions+ Document Folder	Heavyweight 2	HW2A	215gsm/ 80lb cover		3R12406		12x18							S	M	
Xerox Supreme Gloss Document Folder	Coated 2 or Heavyweight 2	HW2A	10pt/ 210gsm		3R12407		12x18							S	M	
Xerox 1-up uncoated DocuMagnet	Heavyweight 2	HW2B	163gsm/ 60lb		3R12418		8.5x11								M	Load Media in the Short Edge Feed orientation, 10 sheets maximum, with the card up and on the trailing edge. It is not recommended to image 1/8 inch from the perimeter edge of the magnet or 3 1/2 inch from the bottom of the carrier sheet, except on the magnet itself.
Xerox 1-up coated DocuMagnet	Heavyweight 2	HW2B	8 pt/ 180gsm		3R12419		8.5x11								M	
Xerox Digital EA Transfer Paper	Coated 1	Coated 1B			3R12398		8.5 x 11								S	Transfer Paper is not intended as sole application of machine. Limit Monthly usage. Use a machine with Offset Catch Tray rather than finishing devices if possible to minimize the risk of paper jams. - While the job is printing, remove each sheet as it exits the machine to avoid stacking problems in the exit tray.
					3R12397		17x11							S		

**RML**  
**DC 240/250**  
**North America**  
**V 5.0**

A=Auto Duplex  
S=Simplex Only  
M=Manual Duplex  
PCW=Post Consumer Waste  
ECF=Elemental Chlorine Free

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