

Customer Education: The power of knowledge— Innovative Training Solutions.



To give our customers an understanding of how to use the full power of their investment, our dedicated training professionals are committed to ensuring that you know how to get the very most out of your Xerox solution.

Experience World-Class Customer Training from Xerox

Xerox knows that incorporating technology into a business organization is best accomplished by providing training that is adaptive and able to meet the needs of a diverse population. Whether your workforce needs access to training on-site, on-the-go or customized, Xerox will work with you to ensure your strategic training needs and goals are met. Xerox provides you with a variety of training options:

On-Site Customer Education Offerings

- **On Site Training:** Our flexible hands-on training is targeted to small groups.
- **Large Group Training:** Training can be delivered on-site, auditorium style for larger groups. Instructors will give an overview of the equipment features and functionality.

Remote Customer Education Offerings

- **On-Line Training:** For our customers who prefer on-demand training Xerox offers flexibility to engage in training when and where it is convenient for the user. Internet training sessions are available 24/7 through Xerox.com and will provide our customers with the ability to initiate training when and where they require, using office PC platforms as well as other industry standard devices such as iPads, Smartphones and other mobile devices. Once your equipment is delivered, you will receive easy instructions, allowing you to access your online training.

Training sessions are arranged into modules which will allow for easy access for refresher training on specific product features and functionality. Students will require internet access in order to participate in on-demand training.

- **Webinar Training:** For our customers who enjoy technology based training, but also prefer training to be instructor led, Xerox offers the best of both worlds. Virtual classroom training can be provided via Webinar. Participants can remain at their desks and participate with up to 20 other students in a classroom style training session. Students will have the ability to ask questions and interact live with the instructor.

Students who choose Webinar training will receive a training invitation which will include a link and phone number for participation in the training session. Participants will require access to the internet and a telephone in order to participate in Webinar training.

Customized Training

Xerox can work with you to support any unique training requirements. If you would like a combination of our training offerings Xerox will work to satisfy your needs by creating a customized training plan for your organization. Please contact your sales professional to discuss any special training requirements.

Help us to help you

Professionally trained staff will result in cost savings, through more efficient use of your Xerox equipment. Encourage your employees to take the time to learn.

