Xerox® ConnectKey for the DocuShare® Platform

Easy, intuitive scanning to support your critical business processes.
Transform your paper-based processes.

Converting paper to digital format can happen easily and seamlessly with Xerox® products. Turn digital documents into powerful and insightful workflows by coupling our Xerox® devices with our award winning DocuShare® document and content management platform.

Quickly and easily scan critical documents into our document and content management system, add decisioning and indexing at the device and configure the solution to kick off workflow processes.

Perform Simple, One-Button Scanning To:
- Xerox® DocuShare® or DocuShare® Flex Content Management Platform
- Email
- Shared network folders
- Scan workflows, created by business users
- Automated solutions

Gain Powerful Data Lookup, Without the Big Price Tag:
- Speed up data entry and ensure data consistency across systems
- Associate the document with property values pulled from your company CRM, ERP, or other external database of choice
- Create easy hierarchical menus from your database to be used at the MFP touch screen — such as linked menus for Automotive Year, Make, and Model with no programming required
- Auto-fill query based on one or more key ID fields (Invoice Number, or Patient ID) that you enter at the MFP

Capture Documents with Intelligence:
- Enter metadata (properties) as you scan to automate filing or processing
- Auto-create new collections on the fly (such as invoice or customer number)
- Create a library of scan workflows on the MFP, in a convenient template hierarchy
- Leverage LDAP/Microsoft Active Directory, and Xerox® Multifunction Printer built-in security and encryption

Simple Configurations and Connectivity

Powerful Database Lookup

Business Intelligence
Simple steps for intelligent capture.

You may want to archive certain documents such as signed forms and legal agreements, and scan others into review and approval workflows, on site or in the cloud. For example, incoming invoices, contracts, orders, or correspondence may require an automated workflow.

**STEP 1**
Place document in the MFP feeder.

**STEP 2**
Press Xerox® ConnectKey® for DocuShare® scan button for your department, such as Finance.

**STEP 3**
Enter any preset configurations, such as invoice number.

**STEP 4**
Press the green scan button.
Secure, personalized scanning that integrates seamlessly into your organization.

Xerox understands that your business information must stay securely within your organization. Our interfaces give every business user a personal view of Scan buttons, based on login credentials. And the Xerox® ConnectKey® for DocuShare interface can be customized with graphics, logos and text from your organization.

CONNECTKEY FOR DOCUSHARE GIVES YOU IRON-CLAD SECURITY INTEGRATION.

- Safely log into ConnectKey with a simple swipe of a Xerox Secure Access Unified ID System® on the networked MFP.
- Secure scanning technology is built into Xerox® MFPs – encryption and secure connections offer you peace of mind when routing your documents.
- Works with Microsoft Active Directory or LDAP, so users only see their own workflows.
- Enables Scan buttons to be login protected, so only authorised users can access a workflow.

REDUCE THE BURDEN ON YOUR IT DEPARTMENT.

- Easy setup and intuitive interface require little user training.
- Non-IT user deploys buttons to MFP touch screens and creates workflows, using a range of settings.
- Quickly register and manage MFPs.
- Properties are updated on the device when changes are made to external databases.

MATCH YOUR NEEDS TO A WIDE RANGE OF XEROX® MFPS.

ConnectKey for DocuShare works with a wide range of Xerox Extensible Interface Platform® multifunction printers as well as MFPs that are built on ConnectKey technology.

For a complete list of supported devices and system requirements, please visit www.docushare.com.

XEROX® CONNECTKEY APPS

Downloadable Xerox® ConnectKey apps let you personalize your ConnectKey-enabled MFPs with solutions to simplify your work. The separate Scanning App for DocuShare provides a quick and easy way to scan documents to your personal DocuShare collection. The Scanning App for DocuShare is available on the Xerox® App Gallery.

For more information about Xerox® DocuShare® Content Management Platform, please visit xerox.com/ecm and www.docushare.com.

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