

Finance, Accounting & Procurement

Transforming Today's Finance Functions

Quality-Driven Process Integration

Our integrated award-winning services deliver process innovation, continuous improvement, transformational tools and technology along with our unrivaled collaborative partnering approach to help you achieve high-performance business outcomes.

Our solutions help CFOs and CPOs address key global operational challenges:

- **Cost/Value:** Efficiencies and process improvement
 - Reducing operational costs of finance and procurement
 - Driving short and long term savings to self-fund future investments
 - Creating business value (e.g. improve business metrics and reporting)
 - Decrease and manage spend categories more efficiently and effectively
- **Capacity:** Flexible processes, models and support
 - Scalable delivery and operations support for global growth
 - Create flexible cost structures; convert semi-fixed costs to variable
 - Shifting resources to higher valued activities
- **Capabilities:** Scalability, innovation and expertise
 - Implementing best practices across a wide range of industries
 - Access to on-demand global talent pool, continuous innovation, and skills
 - Access to innovative and enabling technology; pay as you go versus pay in advance
- **Controls:** Identifying, monitoring and managing risk
 - Maintaining and improving governance and internal controls
 - Collaborative management of virtual global teams and resources
 - Maintaining “evergreen” process/SOX documentation



Annually, Our F&A professionals:

- Manage \$35 billion in fixed assets
- Process \$421 billion in global payables
- Perform 180,000 account reconciliations
- Process payroll for over 500,000 customer employees in 12 countries
- Respond to more than 3 million customer service calls.

We serve clients in an extensive cross section of industries by managing the core end-to-end process areas of finance, accounting and procurement that are critical to their business:

- Corporate Services
- Decision Support, Financial Planning and Analysis
- Record to Report
- Order to Cash
- Source to Pay
- Payroll



Transformational Change

We offer an integrated suite of F&A and source to pay outsourcing services aimed at delivering high performance business outcomes through:

Process innovation – Leveraging principles of Lean and Six Sigma to drive process excellence

- Change management services to support a smooth and seamless F&A transition
- Knowledge preservation system to enable work shadow and documentation, supplemented by screen and voice recording to provide a permanent knowledge repository
- Virtual Centers of Excellence to enable information sharing, innovation and quality improvement – providing all current and future clients with best practices collected from across industries, geographies, and experiences
- Activity-based compensation program to reward high achievers and keep the workforce motivated to pursue excellence and innovation

Transformational technology – to drive standardization, automation, and control that is compatible with existing IT infrastructure

- Our Workflow enables document management, annotation, routing and tracking
- Recurring Transaction Manager serves as an advanced warning system to spot performance trends and facilitate improved process management
- Automated Account Reconciliation ensures timely completion of any account reconciliation type and features customized, configurable dashboards
- Standardized Metric Reporting, using data management integration platform to facilitate real-time report generation



Outsourcing some or all of your finance, accounting and procurement operations to us can help your business save money, substantially improve service levels and direct valuable resources to initiatives that generate profitable growth.



About Xerox

Since the invention of Xerography 75 years ago, the people of Xerox have helped businesses simplify the way work gets done. Today, we are the global leader in business process and document management, helping people be more efficient so they can focus on their real business. Headquartered in Norwalk, Conn., United States, more than 140,000 Xerox employees serve clients in 160 countries, providing business services, printing equipment and software for commercial and government organisations.

Learn more at www.xerox.com or www.xerox.com/businessservices.

Contact Us

1-877-414-2676
fapservices@xerox.com
xerox.com/fao