

Xerox® Digital Alternatives

Xerox® Digital Alternatives helps simplify personal document workflows and collaboration in an always-connected world, while providing security and preserving integrity of corporate content.

Increase productivity and collaboration with an intuitive, secure and mobile-friendly solution.

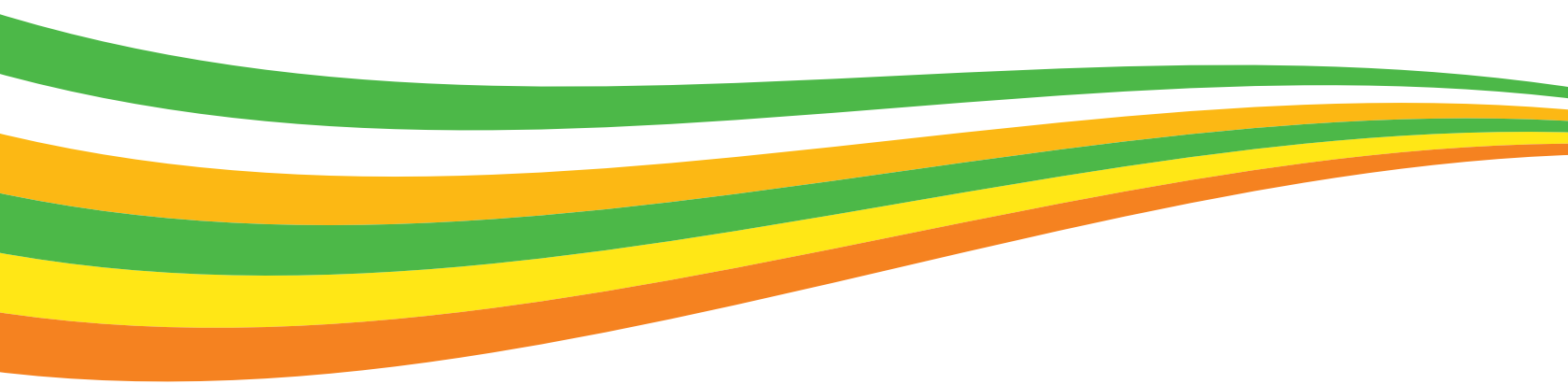
Xerox® Digital Alternatives provides an integrated personal productivity toolset that helps users complete routine business tasks efficiently - without the use of paper, and with the control, convenience and choice mobile knowledge workers need.

With Xerox® Digital Alternatives end users can:

- Read, annotate, store and share documents of any type
- Complete and sign forms – E-forms or paper-based
- Collaborate through a unified sharing capability
- Synchronize work automatically across corporate and personal devices¹
- Remain productive away from the office, even when working unconnected

IT and Management also benefit:

- Maintain file securely behind your corporate firewall or on Xerox-hosted private cloud
- Centrally manage user accounts and access for maximum control
- Leverage your corporate directory services², mail system² and storage infrastructure
- Support BYOD and mobile productivity without compromising corporate assets
- Gain insight into how work gets done with a range of reporting capabilities



Transform everyday work processes and accelerate digital workflow adoption.

Drive personal productivity and collaboration.

Xerox® Digital Alternatives makes it easy to switch from paper-based or ad-hoc digital tools. With its intuitive interface, consistency across PCs and iPads¹, Digital Alternatives provides tools to help you:

Read and Review

Save any file type for later reading— on or off the corporate network.

Complete and Sign a Form

Complete forms quickly and easily with intelligent form field recognition and digital signature support.

Annotate and Comment

Highlight, circle, sketch, type and sign. All changes are automatically saved and synchronized across all of your devices.

Share

Share documents with selected team members or an entire meeting attendees list instantly.

Sync Across Devices

Store and access documents from any of your connected devices.

Enhance corporate oversight and security around documents.

Xerox® Digital Alternatives is available as a secure Xerox-hosted private cloud service, or on-premise for even greater control. With our state-of-the-art monitoring and intrusion detection capabilities you need not worry about who has access to your corporate content or user database.

Your IT staff can centrally manage account provisioning, software distribution and mobile access for maximum control and convenience. Xerox Digital Alternatives supports BYOD and mobility initiatives, without compromising your network security. Users always authenticate against the corporate Active Directory server. Mail is sent through the corporate Exchange server. All user activity is tracked, providing rich business intelligence and understanding of the ways people work. Even the reporting system is fully encrypted to protect your most valuable asset – corporate knowledge.

Reduce printing and paper usage.

Digital Alternatives helps drive down the use of paper by providing a digital alternative – a unified toolset with the affordances of paper, that's easy to learn and use. Multi-step processes - such as filling out a form, signing it and forwarding it to another person – could make legacy, paper-based ways of performing those tasks obsolete.

Enable data-driven transition to digital workflows.

Xerox® Digital Alternatives provides rich reporting capabilities, giving IT and management teams insight into how documents are used and reused, across a range of metrics. Digital Alternatives records which platforms are used when accessing, annotating or sharing content; how often a particular document is shared; the number of steps to complete a process; and much more. Digital Alternatives uses Xerox® Complete View Pro for reporting – the same tool used to track print behavior – so you can map the complete digital journey of your workers over time.

Xerox® Digital Alternatives



Transform the way knowledge workers complete paper-intensive processes.



Streamline workflows and collaborate more effectively with easy-to-use tools.



Increase security, transparency and control, and lay the foundation for workflow transformation and optimization.

¹Apple iPads running iOS7 and 8, and computers running Microsoft Windows 7 or higher

²Microsoft Active Directory; Microsoft Exchange Server

For more information visit xerox.com/was