



Xerox India Limited
5th & 6th Floor, Block One
Vatika Business Park
Sector 49, Sohna Road
Gurgaon - 122 018,
Haryana, India
Email: askus@xerox.com
t + 91 - 124 - 39400400
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Website: www.xerox.com/india

March 9, 2015

Mr. Prakash Kulathu Iyer
1402, Chaitanya Towers, C Wing
Appasaheb Marathe Marg
Prabhadevi
Mumbai 400025

Subject: Your appointment as Independent Director of **Xerox India Limited**
w.e.f. 3.3.2015.

Dear Prakash,

We are pleased to inform that the Board of Directors of **Xerox India Limited** (hereinafter to be referred as "Company") at their meeting held on 3rd day of March, 2015 has appointed you as the Independent Director of the Company for a period of one year in terms of the provisions of section 149, 152, 161 and Schedule IV of the Companies Act, 2013 read with rules made thereunder. Kindly note that your appointment will be subject to the confirmation/approval by the members at the ensuing general meeting.

This is also for your information that you have been inducted as member of the following committees of the Board of Directors of the Company:-

1. Audit Committee
2. Stakeholders Relationship Committee
3. Nomination and Remuneration Committee

The formal letter of appointment containing detailed terms and conditions will be issued after approval from the members of the Company. In case of any questions, please feel free to revert to the undersigned.

Yours sincerely

For Xerox India Limited

Deepika Chaudhry
Executive Director Legal



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March 9, 2015

Mr. Rishi Kant Srivastava
113, The Pinnacle
DLF Phase V
Gurgaon 122009

Subject: Your appointment as Independent Director of **Xerox India Limited**
w.e.f. 3.3.2015.

Dear Rishi,

We are pleased to inform that the Board of Directors of **Xerox India Limited** (hereinafter to be referred as "Company") at their meeting held on 3rd day of March, 2015 has appointed you as the Independent Director of the Company for a period of one year in terms of the provisions of section 149, 152, 161 and Schedule IV of the Companies Act, 2013 read with rules made thereunder. Kindly note that your appointment will be subject to the confirmation/approval by the members at the ensuing general meeting.

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Yours sincerely

For Xerox India Limited

Deepika Chaudhry
Executive Director Legal