

# MAKE YOUR WORLD MORE CONNECTED AND PRODUCTIVE



*What if...you could dramatically reduce your project cycle time by getting immediate feedback on document revisions? What if...your project team, partners or vendors had instant access to project data—engineering drawings, specs and more—anytime, anywhere in the world? And what if...you could accomplish all this while maintaining full, secure control of your valuable project data?*

## ImageSite®

### Unparalleled accessibility and control for technical document users.

ImageSite® document management software provides unprecedented accessibility and control to creators, distributors and managers of technical documents. ImageSite is web based with easy-to-implement Internet technology. All project documents—CAD drawings, color images, PDF files, scanned images and maps, and Microsoft Office documents—are placed in a secure online repository. There, they can be securely shared for real-time design collaboration and immediately accessed for viewing and distribution.

Depending upon your business role, ImageSite offers specific functionality to make your workflow faster, easier, and more productive. For example, ImageSite gives document creators unparalleled communication tools, enabling multiple users to view and markup documents online – without CAD software. Document distributors use vectored login to direct viewers to specific documents, keeping other project files secure. Document managers access a powerful search engine and a check-in alert system to keep archived files complete.

### Works with your existing business systems

With ImageSite, you eliminate the tedious and costly task of installing, updating, and maintaining individual client software. License agreements can be based on the number of concurrent users or on the total number of documents stored in the ImageSite repository.

eQuorum's ImageSite includes ImageSite server software and Plot Station® server software. ImageSite EX software provides additional capabilities including live collaboration, event notification, off-line viewing of encapsulated files, and support for native-format CAD files. Output drivers are also available to support virtually any plotter or printer on the market.



Files are stored in a hierarchy of folders and sub-folders. Thumbnail views ensure quick file identification.

***ImageSite works with your existing business processes, making them faster and easier, while increasing control.***

## From document creation to legacy archiving, ImageSite adds new productivity.

**Document creators** collaborate efficiently with project team members — wherever they work. You can:

- Create project workspaces with any number of uniquely named folders and subfolders — all with global access.
- Place multiple files on the screen at the same time, in full view, with just the features required.
- \* Hold real-time meetings with others at multiple locations; multiple users can concurrently view markups and notes.
- Perform real-time redlining—without any CAD software on your PC—during online meetings
- Mark up documents with drawing and text tools.
- \* Attach electronic sticky notes that can include text and graphics; notes are content searchable.
- \* Measure with paper coordinates or real-world dimensions.
- Track changes made to projects, folders, and documents.
- Create quick, low resolution prints that can be e-mailed.
- Post and read project news. News is stored as threaded discussion with both text and graphics.

**Document distributors** ensure secure, controlled distribution of files. Pre-defined URLs are set by the system for every object inside ImageSite, so you can:

- Selectively control user access to documents and system functionality.
- Create a direct hot-link to send users only where they need to go (e.g. folders, documents, queries, or markups).
- \* Encapsulate documents and send via e-mail; even CAD drawings can be viewed without CAD software.
- \* Create library areas for downloads by authorized users.
- \* Notify users by e-mail when document revision occurs.

**Document managers** enable users to find, view and print the right documents quickly:

- Search large numbers of files with a 3-level search engine.
- Display thumbnails of all source files within a folder.
- Use document history and version control to ensure that the right document is viewed.
- Upload a variety of documents from a local computer or LAN. Check-in large groups of documents at one time.
- Use “check-in alerts” to ensure that all file elements (e.g. reference files, pen tables, fonts) are present.
- \* Support native AutoCAD® and MicroStation® files.



## Key System Features

### Document Types Supported

ImageSite supports a wide range of technical and engineering documents including scanned images and digital plots, Adobe® PDF files, color imagery such as maps or photos, and Microsoft® Office documents including Word and Excel. Documents can be viewed using only a standard Web browser.

### Security

ImageSite gives you complete control over access to data and what the user is authorized to do with the data. ImageSite offers several levels of security as well as password protection at multiple levels including drawings, markups and collaboration sessions. User level feature access for different types of users can be assigned.

### Database Connectivity

ImageSite works with Microsoft SQL Server 7.0 or later, Oracle 7.3 databases, and virtually any electronic document management system.

### Printing and Plotting

Server-side printing lets you plot to any LAN printer, no matter where it's located. eQuorum's Plot Station®, available separately, supports high-volume, distributed plotting requirements over a WAN or the Internet. Plot Station offers output drivers to support virtually any plotter on the market.

### System Requirements

Your needs may vary depending upon specific requirements. This is a general guideline and may be subject to change.

Client software (Web browser): Internet Explorer 5.0 or greater

Server hardware & operating system:

- Pentium III 733 MHz
- 512 MB RAM minimum
- Windows® NT Server 4.0, Windows® 2000 Server or Windows® 2000 Advanced Server

### License Information

ImageSite is a server-based solution. There is no client software or plug-in to install or maintain. Licenses are based on the number of concurrent users or the number of documents stored.

### ImageSite EX

ImageSite EX, an advanced version of this software, offers an extended feature set including real-time online conferences, electronic sticky notes, encapsulation, event notification, support for native CAD files, and more.

\* Asterisked items are only available with ImageSite EX.

Call  
1-877-XES-8212  
or visit  
www.XES.com

