

5 Tips for Greener Paper Use



Here are five tips on how we can be wiser when using paper.

- One**
Reach for the right paper – recycled or certified paper (FSC, PEFC or SFI).
 - Two**
Be selective about what you print.
 - Three**
Use both sides of the paper.
 - Four**
Go digital – read, send and store digital documents.
 - Five**
Recycle the paper you use.
- For more information, please go to www.xerox.com/environment